

Quick & Easy guide to sharing and finding footage

- Reset button
- Flagging video
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- Sharing video
- Finding relevant footage without watching whole video
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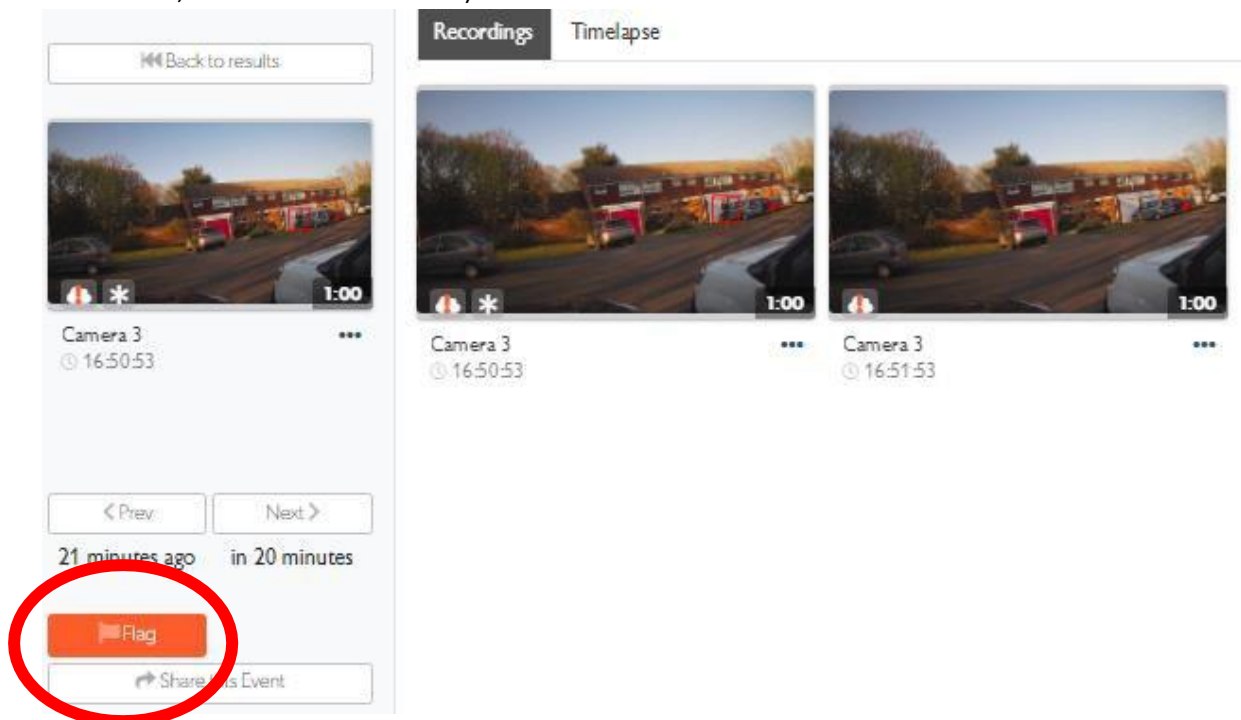
Reset button

- If you open your site and the events are not up to date, it may be on a previous event you looked at. Press the reset button at the top of the page and this should update your page to the most recent events.



Flagging video

- If you find a video of relevance, on the left-hand side, you will find a flag button. Click on this and this video will be saved to the flagged folder for up to a year.
- If this video could be used as evidence in court, we highly suggest you download the video to your PC/system. (Some cases take more than a year to get to court, so by the time you need the evidence, it could be overwritten).

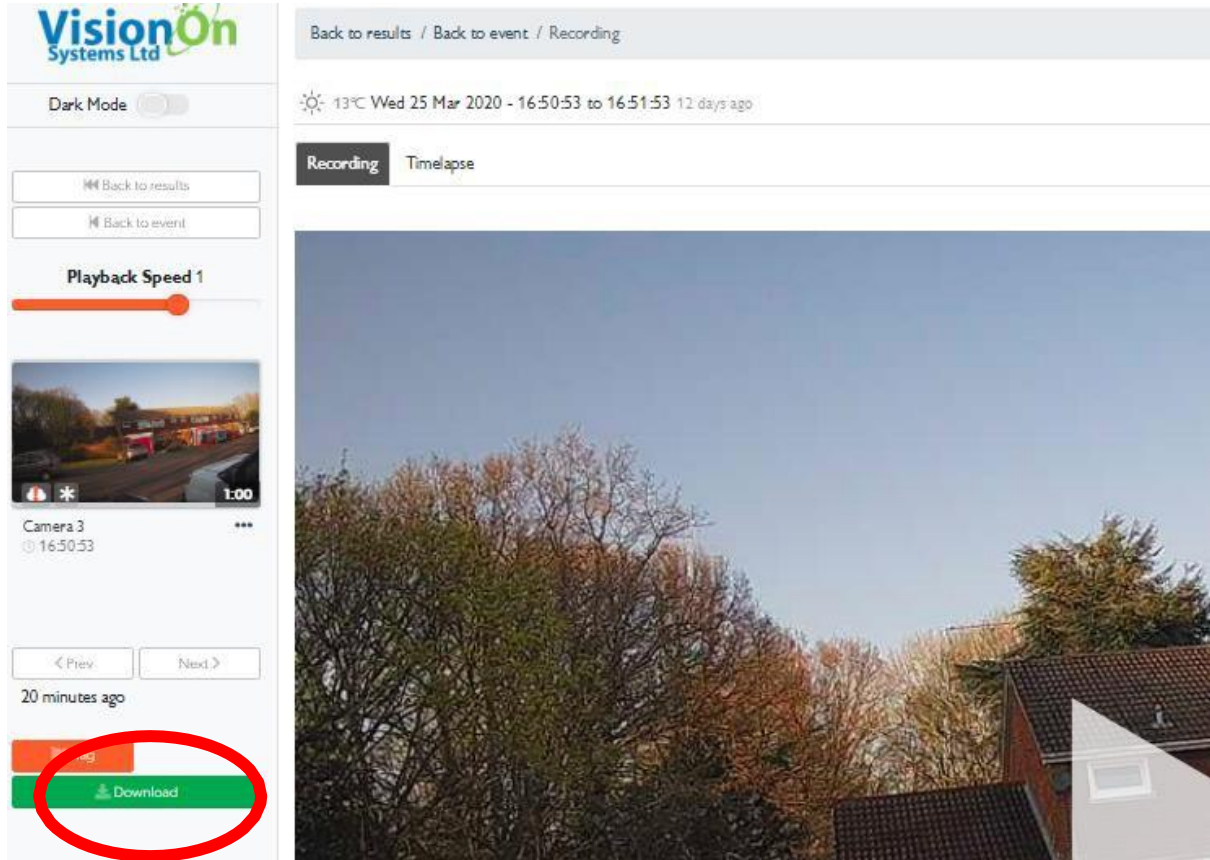


To access your flagged footage, on the main events page, on the left-hand side, click on the flagged button.

The screenshot displays the VisionOn Systems Ltd interface. On the left-hand side, there is a sidebar menu with the following options: 'Dark Mode' (toggle), 'Reset' (button), 'Zone' (dropdown), 'Time' (dropdown) and 'Time Range' (dropdown), 'All' (button), 'Business Hours' (button), 'Morning' (button), 'Evening' (button), 'Afternoon' (button), 'Night' (button), 'Select Date' (calendar icon), and 'Select Type / Analytics' (dropdown). The 'Flagged' option under 'Select Type / Analytics' is circled in red. The main content area shows a 'Notice: Logged in!' message at the top. Below it, there are two event thumbnails for 'Camera 3' from 'Fri 27 Mar 2020 - 12:00 10 days ago'. The first thumbnail is titled '12:04:07' and has a duration of '0:45'. The second thumbnail is titled '12:00:37' and has a duration of '0:32'. Both thumbnails show a red box highlighting a specific area in the camera feed. Below these, there is another event thumbnail for 'Camera 3' from 'Fri 27 Mar 2020 - 11:00 10 days ago' titled '11:27:20' with a duration of '0:32', also showing a red box in the camera feed.

Downloading video

- If you find a video you wish to download, on the left-hand side, click on the download button

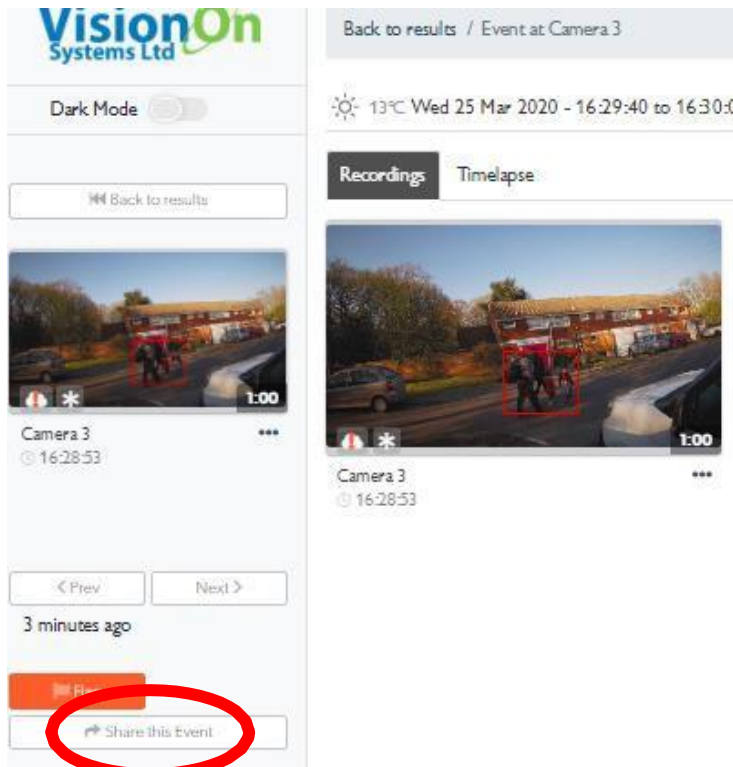


The screenshot shows the VisionOn Systems Ltd interface. On the left-hand side, there is a sidebar with the following elements: the VisionOn Systems Ltd logo, a 'Dark Mode' toggle switch, two buttons labeled 'Back to results' and 'Back to event', a 'Playback Speed 1' slider, a video thumbnail for 'Camera 3' at '16:50:53' with a '1:00' duration, and navigation buttons '< Prev.' and 'Next >'. Below these is a '20 minutes ago' timestamp and a 'Download' button, which is circled in red. The main content area on the right shows a video player with a 'Recording' tab selected and a 'Timelapse' tab. The video content shows a view of trees and a building roof under a clear sky. At the top of the main area, there is a navigation bar with 'Back to results / Back to event / Recording' and a weather/status bar showing '13°C Wed 25 Mar 2020 - 16:50:53 to 16:51:53 12 days ago'.

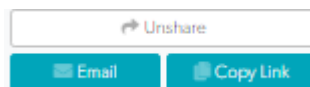
This will automatically start downloading and you will find this in your downloads folder.

Sharing video

- If you wish to share a video with someone, you can either email it to them directly or copy a link and email this to them
- If you find the video you wish to share, click back to the previous page and you will see the "Share this event" on the left-hand side



- Once you click on the “Share this event” button, it will display these options



Click email to send this in an email and fill in the email address and a note to be sent with it. Then send.

Click Copy Link to copy link to post into an email dialogue yourself.

Finding relevant footage without watching whole video

- Sometimes watching through a whole video to find something that may or may not be relevant is time-consuming and takes up a lot of data. Therefore, the easiest way is to use Timelapse.
- This enables you to view 5 second still images of that same video so you can quickly skim through the still images to see if there is anything relevant in the video. If so, then watch the video, if not, skip to the next video and do the same

Click on the event you wish to check. You will see two buttons, Recording and Timelapse. Click on Timelapse

On recordings tab: These are two 1-minute videos

13°C Wed 25 Mar 2020 - 16:51:48 to 16:52:53 - 12 days ago



If you click Timelapse, you will see still images for every 5 seconds

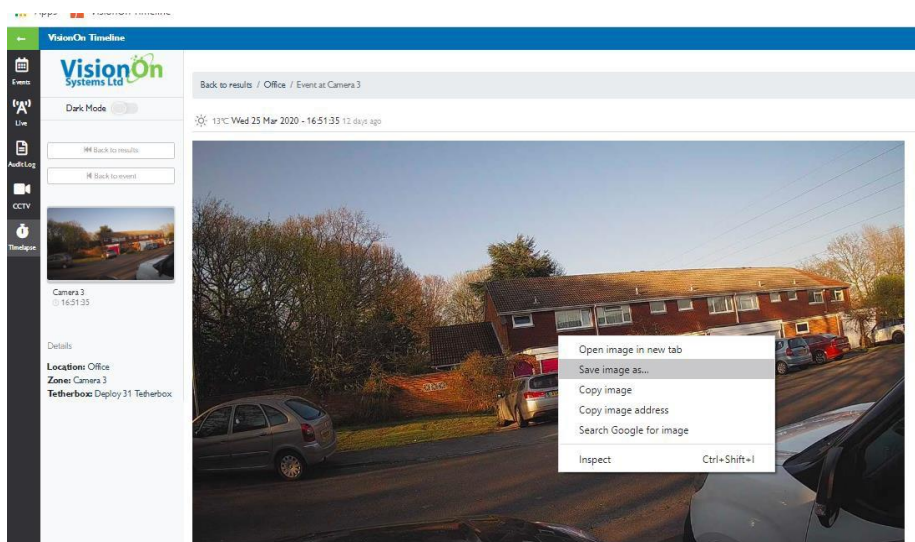
13°C Wed 25 Mar 2020 - 16:51:48 to 16:52:53 - 12 days ago



If you see an image of interest and want to save the still image

Copying still images

On the still image of interest – Click on it once, this will then open the larger image. If you right-click on the image, you can then choose “Save image as” as seen below.



This is a quick guide for the main important aspects you should need.

If you need any additional assistance, please get in contact with us at:

Online one to one training is available upon request.

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